

# **E. E. Miller Elementary School 2014- 2016 SIP**

E. E. Miller Elementary School  
Cumberland County School System

Shannon Booth, Principal  
1361 Rim Road  
Fayetteville, NC 28314

# TABLE OF CONTENTS

Overview .....	1
Goals Summary .....	2
Goal 1: 2014-2016 To expect academic growth by all children .....	3
Goal 2: 2014-2016 To promote continuous quality improvement .....	3
Goal 3: 2014-2016 To recruit, select, develop, and retain the very best personnel .....	4
Activity Summary by Funding Source .....	5

## Overview

### Plan Name

E. E. Miller Elementary School 2014-2016 SIP

### Plan Description

## Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	2014-2016 To expect academic growth by all children	Objectives: 1 Strategies: 1 Activities: 1	Academic	\$5000
2	2014-2016 To promote continuous quality improvement	Objectives: 1 Strategies: 1 Activities: 1	Organizational	\$200
3	2014-2016 To recruit, select, develop, and retain the very best personnel	Objectives: 1 Strategies: 1 Activities: 1	Organizational	\$0

## Goal 1: 2014-2016 To expect academic growth by all children

### Measurable Objective 1:

A 13% increase of All Students will demonstrate a proficiency and growth on grade level standards in Mathematics by 06/05/2015 as measured by the EOG and other assessments..

### Strategy 1:

Remediation by standards in Math - Students will be grouped based upon performance on weekly assessments and benchmark assessment results. Students will be grouped by mastery level and remediated on each learning objective based on their individual level of need. Remediation will occur in a small group setting during and after school.

Activity - Math Remediation	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students will be grouped based upon performance on weekly assessments and benchmark assessment results. Students will be grouped by mastery level and remediated on each learning objective based upon their individual level of need. Remediation will occur in a small group setting during and after school.	Tutoring	08/19/2014	06/05/2015	\$5000	Title I Schoolwide	Teachers, Instructional Coach, Administrators, Tutors

## Goal 2: 2014-2016 To promote continuous quality improvement

### Measurable Objective 1:

collaborate to increase parent participation in school events by 06/10/2016 as measured by event rosters, sign-in sheets, and volunteer hours.

### Strategy 1:

Parent Board - A Parent Involvement Board will be posted by the front office. The board will display current volunteer opportunities/needs within our school. Teachers will update the board with classroom events and activities that require additional support. Parents will be able to see where they are needed and sign-up to help fulfill the need for support as their schedule permits.

Activity - Parent Participation	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
A Parent Involvement Board will be posted by the front office. The board will display current volunteer opportunities/needs within our school. Teachers will update the board with classroom events and activities that require additional support. Parents will be able to see where they are needed and sign-up to help fulfill the need for support as their schedule permits.	Parent Involvement	07/28/2014	06/10/2016	\$200	Title I Schoolwide	Teachers, Administrators

### Goal 3: 2014-2016 To recruit, select, develop, and retain the very best personnel

**Measurable Objective 1:**

collaborate to minimize teacher turnover rate by 06/10/2016 as measured by teacher working conditions survey.

**Strategy 1:**

Buddy Teacher - Each teacher who joins our staff will be assigned a buddy teacher. The buddy teacher will act as a mentor for the new staff member. Monthly meetings will be held to facilitate comradery among staff members. The buddy teacher will assist with training, instructional support, resource management/guidance, and moral support for the new staff member.

Activity - Collaborative Teacher Support	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Each teacher who joins our staff will be assigned a buddy teacher. The buddy teacher will act as a mentor for the new staff members. Monthly meetings will be held to facilitate comradery among staff members. The buddy teacher will assist with training, instructional support, resource management/guidance, and moral support for the new staff member.	Recruitment and Retention	07/07/2014	06/10/2016	\$0	No Funding Required	Administrators, Teachers (Returning staff members), Instructional Coach

## Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

### No Funding Required

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Collaborative Teacher Support	Each teacher who joins our staff will be assigned a buddy teacher. The buddy teacher will act as a mentor for the new staff members. Monthly meetings will be held to facilitate comradery among staff members. The buddy teacher will assist with training, instructional support, resource management/guidance, and moral support for the new staff member.	Recruitment and Retention	07/07/2014	06/10/2016	\$0	Administrators, Teachers (Returning staff members), Instructional Coach
<b>Total</b>					\$0	

### Title I Schoolwide

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Parent Participation	A Parent Involvement Board will be posted by the front office. The board will display current volunteer opportunities/needs within our school. Teachers will update the board with classroom events and activities that require additional support. Parents will be able to see where they are needed and sign-up to help fulfill the need for support as their schedule permits.	Parent Involvement	07/28/2014	06/10/2016	\$200	Teachers, Administrators
Math Remediation	Students will be grouped based upon performance on weekly assessments and benchmark assessment results. Students will be grouped by mastery level and remediated on each learning objective based upon their individual level of need. Remediation will occur in a small group setting during and after school.	Tutoring	08/19/2014	06/05/2015	\$5000	Teachers, Instructional Coach, Administrators, Tutors
<b>Total</b>					\$5200	

**LEA or Charter Name/Number:**

Cumberland County Schools - 260

**School Name:**

E. E. Miller Elementary School

**School Number:**

260398

**Plan Year(s):**

2014-2016

**Voting:** All staff must have the opportunity to vote anonymously on the School Improvement Plan.

**# For**

40

**# Against**

0

**Percentage For**

100%

**Date approved by Vote:**

8/25/2014

## School Improvement Team Membership

*From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot....Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be members of the building-level staff."*

Committee Position*	Name	Year elected
Principal	Shannon Booth	2014
Assistant Principal Representative	Alethia Weston	2014
Kindergarten Teacher Representative	Monica Yamakawa	2014
Inst. Support Representative	Katherine Klynstra	2014
Teacher Assistant Representative	Latonia Leach	2014
Parent Representative	Shannon Manley	2914
Parent Representative	Lovenia Johnson	2014
Parent Representative	Kenya Mathis	2014
First Grade Teacher Representative	Nordia Thompson	2014
Second Grade Teacher Representative	Maureen Valle	2014
Third Grade Teacher Representative	Laura Stockham	2014
Fourth Grade Teacher Representative	Venetta Black	2014
Fifth Grade Teacher Representative	Erica Caine	2014
PBIS Representative	Lisa Johnson	2014
Parent Involvement Representative	Nicole Smelcer	2014
Media Services Representative	Ellen Ruey	2014
Resource Teacher Representative	Quintessa Brooks	2014



**School-Based Management and Accountability Program  
Summary of School-based Waiver Requests  
Program Years: 2014-2016**

**Instructions:** Listed below is the waiver that only **Elementary Schools** have the option to request. Complete all cells that have a red border.

**LEA or Charter School Name/Number:**

Cumberland County Schools -  
260

**School Name:**

E.E. Miller

**Waivers**

General Statute §115C-105.26 permits local boards of education to request waivers of state laws, rules, or policies as part of a school improvement plan. Waiver requests shall be submitted to the State Board of Education (G.S. §115C-105.26 (a)).

Waiver requests shall:

- Identify the school making the request;
- Identify the state laws, rules, or policies that inhibit the school's ability to improve student performance;
- Outline circumstances under which the waiver may be used; and
- Explain how the requested waiver will permit the school to improve student performance.

**Allowable Waivers and Conditions**

General Statute §115C-105.26 (a) mandates that the SBE shall grant waivers only for the specific schools for which they are requested and shall be used only under the specific circumstances for which they are requested. Further sections of G.S. §115C-105.26 specify that when requested as part of a school improvement plan, the State Board of Education may grant waivers of state laws pertaining to class size.

**DPI allowable waiver (Elementary Schools only)**

1. Does your school request the following DPI waiver? (Select Yes or No from the drop-down list in red cell below)

**Allocation of Teachers: Class size - Flexibility**

Yes

2. Identify the law, regulation, or policy from which exemption is requested.

**G.S. 115C-301, (C) Class Size**

3. State how the waiver will be used.

to increase class sizes

4. State how this waiver helps achieve the specific performance goals identified in the School Improvement Plan.

student will be in a larger class with a teacher

## Remediation Plan

**Instructions:** Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. **(Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)**

School: E. E. Miller Elementary School

Year: 2014-2016

## Description of the Plan

Purpose:	The purpose of this plan is to provide supplemental instruction to at-risk students to ensure mastery of course objectives and/or specific graduation requirements. (Schools serving students in kindergarten or first grade must determine how to prepare students to read at grade level by the time they enter second grade.)
Delivery:	This purpose will be achieved through supplemental instruction to at-risk students to ensure mastery of course objectives and specific graduation requirements. During the 2014-15 school year we will provide remedial services to students performing below grade level expectations and students at risk of failure. We will achieve this goal by refining interventions and strategies for academic success through one-on-one tutoring, small group tutoring, and instructional technology support. Staff members will work after school and during Intersession. Tutors will work during school throughout the entire school year. At-risk students will be identified through EOG scores, progress assessment results, Star assessments, Dibels, Crithclow assessments, Reading 3D data, and staff input.
Students Served:	At-risk students on each grade level will receive remediation/ acceleration services.

## Budget Amount

### AMOUNT

Total Allocation:

\$40,822.10

## Budget Breakdown

### AMOUNT

Personnel:

Certified Tutors for In-School Remediation * 2 Teachers X 10 hours = 20 hours X \$30 = \$600.00 * 2 Teachers X \$600 X 27 Weeks= \$16,200	\$16,200.00
(10) Teachers After School Remediation (20 weeks) * 1 Teacher X 40 hours = 40 hours X \$25 = \$1,000.00 * 10 Teachers X \$1,000 = \$10,000	\$10,000.00
(6) Teachers Intersession Remediation (Spring) * 1 Teacher X 20 hours = 20 hours X \$25 = \$500.00 * 6 Teachers X \$500 = \$3,000	\$3,000.00

(1) Classified Tutor/Bus Driver After school & Saturday Academy Remediation) * 1 Tutor X 6 hours = 6 hours X \$11 = \$66.00 * 1 Tutor X 20 hours = \$220 * \$66 X 26 hours = \$286.00	\$286.00
(2) Classified Tutors In-school Remediation * 2 Tutors X 10 hours = 10 hours X \$11 = \$660.00 * \$660 x 10 weeks = \$6,600.00	\$6,600.00

**Materials & Supplies:**

Snacks (Afterschool Remediation, Intersession Remediation, and Saturday Academy) * 400 Students X \$3.00 = \$1,200.00	\$1,200.00
Teacher/Student Workbooks and Books, Education City, pencils, batteries, calculators, scantron sheets, ink cartridges, manipulatives, Words Their Way instructional material, etc.	\$3,346.00

**Transportation:**

Bus Transportation = \$95.00 *\$95 X 2 sessions = \$190.00	\$190.00

**Grand Total:**

**\$40,822.00**

Monitoring & Evaluating Tools: *Indicate Yes or No by selecting Y or N from drop-down*

Y	PEP
Y	Student Activity Log
Y	Other (If yes, specify in the box below):
EOG Scores, Progress Reports, Schoolnet Benchmark Scores, Teacher Observations, Writing Portfolio, EVAAS Data, MyTrak Data, Reading 3D K-3 Assessments Data, Case 21 Scores	

## Title II Plan

**Instructions:** Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. **(Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)**

School: E. E. Miller Elementary School  
 Year: 2014-2015

### Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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### Budget Amount

Total Allocation:	<b><u>AMOUNT</u></b> \$2,100.00
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**Budget Breakdown**      **Briefly describe the title of and purpose for the staff development:**

Staff Development  
1

**Teacher Support/Continuous Improvement...Substitute teachers will be provided to allow teachers to visit the classrooms of master teachers both on and off of our campus. Substitute teachers will also be provided for teachers to attend professional development training.**

	<u>Description</u>	<u>AMOUNT</u>
Personnel:		\$2,100.00
Training materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow up activities		
	Total for staff development 1: This cell will automatically total for you	\$2,100.00

**District Wide Components**

Duty Free Lunch	Please indicate if your School Improvement Team voted for your teachers to have a duty free lunch by indicating yes (Y) or no (N) in the box to the right.	Yes
Duty free planning time	<b>Please describe approximately how much planning time your teachers have during a week:</b> Our teachers are provided approximately 240 minutes of planning per week.	
PBIS school	<b>Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right.</b>	Yes
PBIS rating from previous year	<b>Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:</b>	Model
Parental Involvement	<b>Please describe your parental involvement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.):</b> Each year we host quarterly PTO meetings, Curriculum Nights (two-four times a year), student cultural performances three times a year, parental help sessions quarterly, school-wide P/T conferences twice a year, and ParentLink calls weekly (as needed). We also send home flyers and newsletters weekly, update our school website continually, promote parental involvement through our school's Facebook page, and utilize e-mail distribution lists to send home school information.	

Safe and Orderly schools	<p>The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.</p>
Review of the SIP plan and notification of changes	<p>As a part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has been changed.</p>